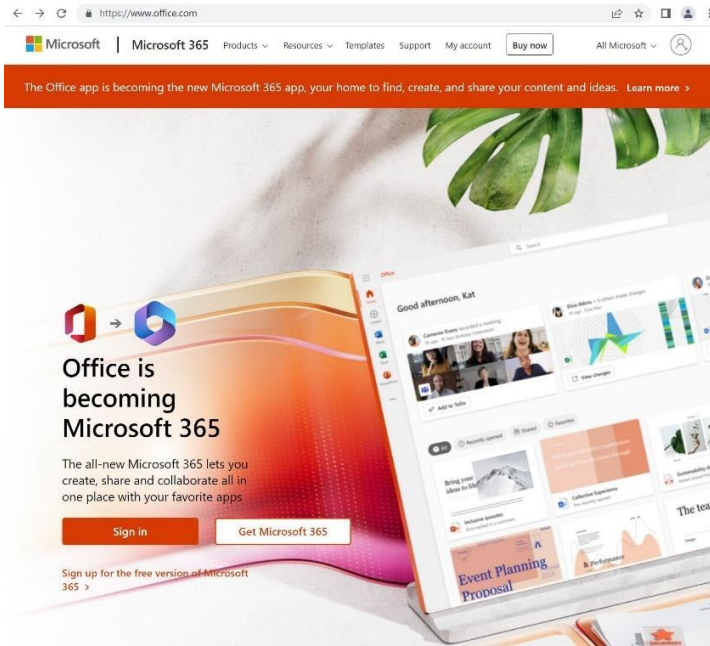


Get started at **office.com** or Microsoft365.com. 'Sign in' with your Navajo Nation work email address and password.



Microsoft

Sign in

[No account? Create one!](#)

[Can't access your account?](#)

 [Sign-in options](#)

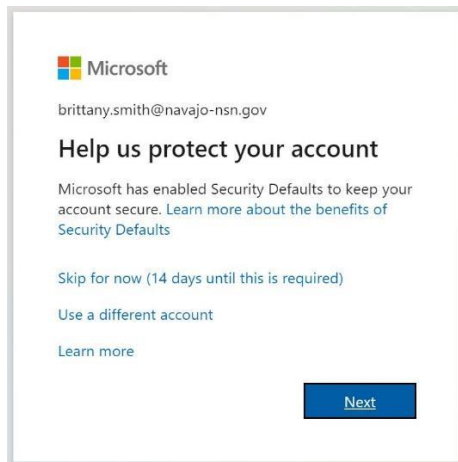
Microsoft

← brittany.smith@navajo-nsn.gov

Enter password

[Forgot my password](#)

If the following appears, select 'Skip for now':

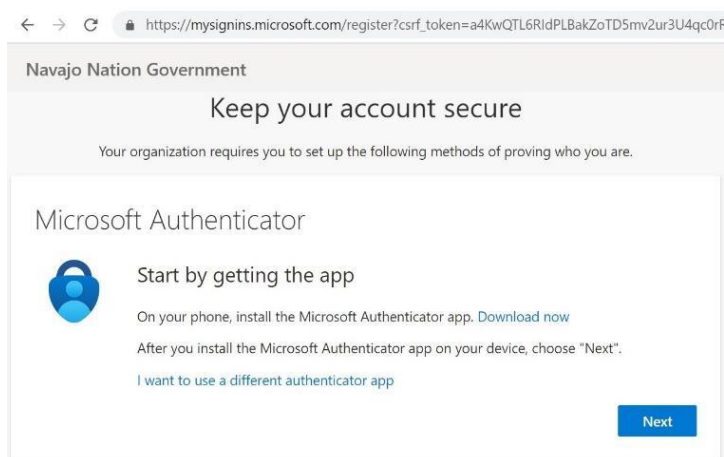


Important:

- If you have set up the Microsoft Authenticator app on five different devices or if you've used five hardware tokens, you won't be able to set up a sixth one, and you might see the following error message:
- You can't set up Microsoft Authenticator because you already have five authenticator apps or hardware tokens. Please contact your administrator to delete one of your authenticator apps or hardware tokens.

When the 'Keep your account secure' window appears, leave this window open and **move your attention to your mobile device:**

On the **Start by getting the app** page, select **Download now** to download and install the Microsoft Authenticator app **on your mobile device**, and then select **Next**.



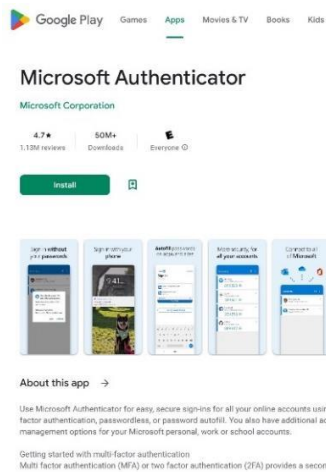
Remain on the **Set up your account** page while you set up the Microsoft Authenticator app **on your mobile device**.

Open the Microsoft Authenticator app, select to allow notifications (if prompted), select **Add account** from the **Customize and control** icon on the upper-right, and then select Work or school account.

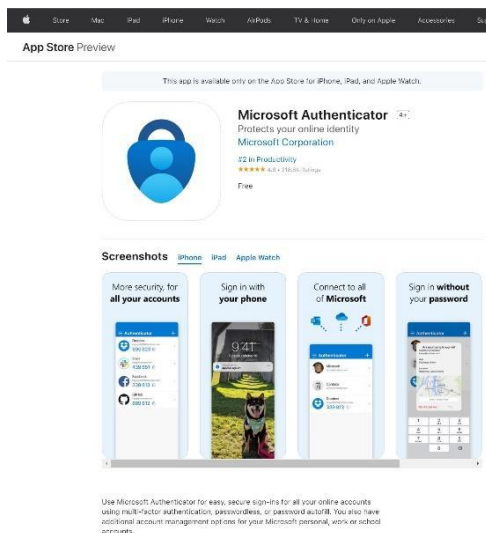
Note: The first time you set up the Microsoft Authenticator app, you might receive a prompt asking whether to allow the app to access your camera (iOS) or to allow the app to take pictures and record video (Android). You must select **Allow** so the authenticator app can access your camera to take a picture of the QR code in the next step. If you don't allow the camera, you can still set up the authenticator app, but you'll need to add the code information manually. For information about how to add the code manually, see [Manually add an account to the app](#).

From your mobile device, download Microsoft Authenticator from Google Play or App Store and **install the app on your mobile phone:**

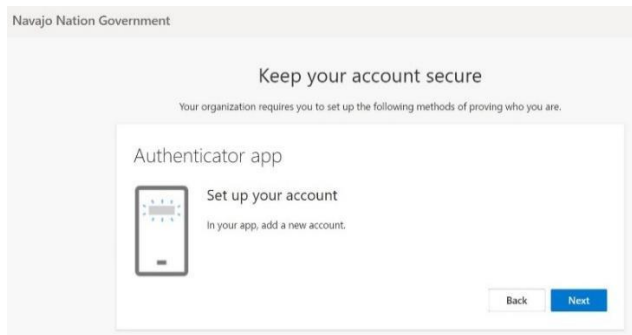
Google Play Option: Open the download page from your mobile device.
<https://play.google.com/store/apps/details?id=com.azure.authenticator>



App Store Option: Open the download page from your mobile device.
<https://apps.apple.com/us/app/microsoft-authenticator/id983156458>



Click **'Next'**:



Return to the **Set up your account** page on your computer, and then select **Next**. The Scan the QR code page appears.

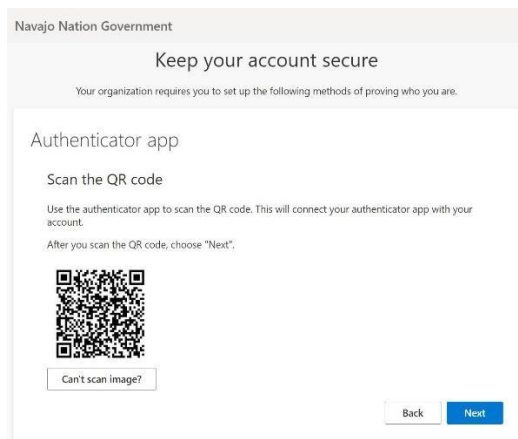
If the above window does not appear, follow the steps below to set up the Authenticator app.

After you install the Authenticator app, follow the steps below to add your account:

1. Open the Authenticator app.
2. Select (+) in the upper right corner. Select 'Work or school account'
3. In the 'Add work or school account' window, Select 'Scan a QR code'.
4. Point your camera at the QR code.

After your account appears in your Authenticator app, you can use the one-time codes to sign in.

Scan the QR Code with Microsoft Authenticator then click **'Next'**:



The authenticator app should successfully add your work or school account without requiring any additional information from you.

Select **Next** on the **Scan the QR code** page on your computer. A notification is sent to the Microsoft Authenticator app on your mobile device, to test your account.

Enter the Code from Microsoft Authenticator:

Navajo Nation Government

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.


Authenticator app



Enter code
Enter the 6-digit code shown in the Authenticator app.

Enter code _____

Microsoft Authenticator




Let's try it out

Approve the notification we're sending to your app.

[Resend notification](#)

Approve the notification in the Microsoft Authenticator app, and then select **Next**. Your security info is updated to use the Microsoft Authenticator app by default to verify your identity when using two-step verification or password reset.

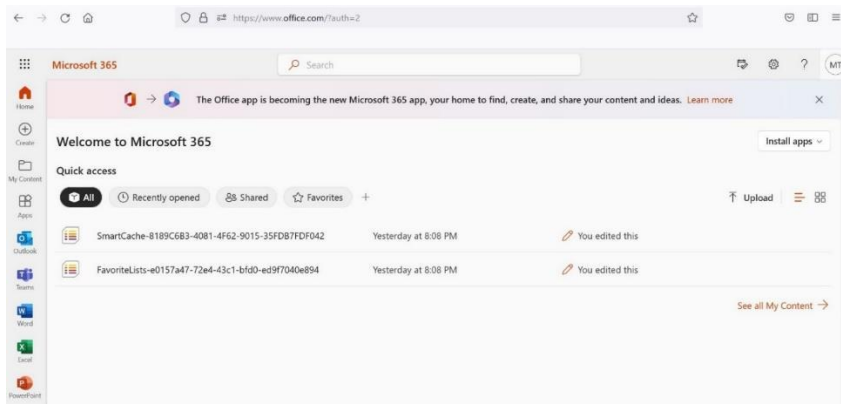
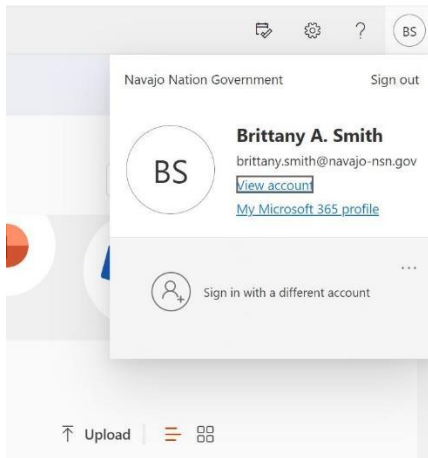
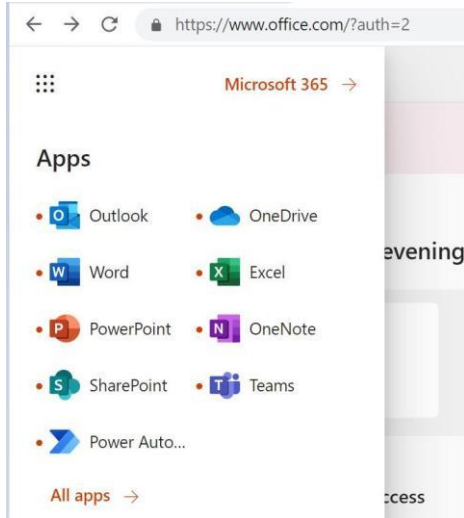
Microsoft Authenticator

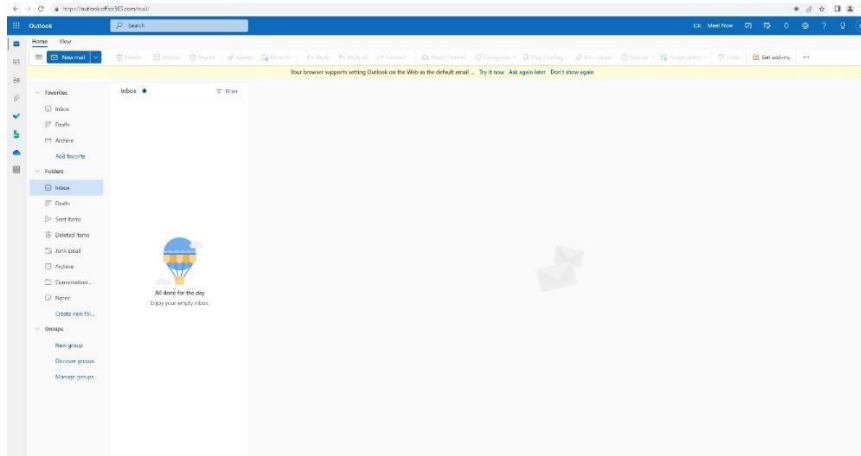


Notification approved

In **office.com** or **Microsoft365.com**:

Select the App Launcher in the upper-left corner of the window, then select any Office app to start using it. To manage your account profile after signing in, select your picture or name in the upper-right corner of the window, and select the option to view or manage your account. You can sign into Office apps on more than one device with the Navajo Nation's Microsoft 365 subscription.





Use Microsoft 365 for the web with the desktop applications

Microsoft 365 for the web is great for working online and from anywhere, but you can also move seamlessly to the full-featured desktop apps--without leaving your document. Check out the Design and edit articles, or the Do your work article in the web Quick Start guides for more details about moving between the web apps and the desktop apps.

Word for the web Quick Start

<https://tinyurl.com/2jzpu4j>

Excel for the web Quick Start

<https://tinyurl.com/bdf2xjx4>

PowerPoint for the web Quick Start

<https://tinyurl.com/2drvdydd2>